



# Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

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## Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Meeting Minutes

Date: January 25, 2021

Time: 4:30 pm

Location: Virtual Meeting Via Google Meet - COVID-19

Virtual Access Information: Join with Google Meet at <https://meet.google.com/bjq-uraq-ojr>  
or join by phone (US)+414-856-5915 PIN: 324 176 576#

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### I. Call to Order

The meeting was called to order at 4:37pm by Michael Russell.

### II. Roll Call

**Board Members:** Michael Russell, Jennifer Sikoski, Jessica Dell-Peaks, and Julie Klahr  
(Board Attorney)

**School, Region, and Other Attendees:** Brian DeGonzague (Principal), Kailee Milon  
(Academic Coach), Greg Young (Region Finance Director), Jennifer Fornes (Region  
Director), Diane Beatty (Executive Vice President)

### III. Public Notice

Brian DeGonzague informed the board that the public notice of the January 25, 2021  
board meeting and agenda was posted on the school marquee, website, and front office.

### IV. Old Business

#### a. Approval of October 21, 2020 Minutes\*

Jen Sikowski made a motion to approve the October 21, 2020 minutes. Jessica Dell-Peaks  
seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye

#### b. 990 Filing\*

Julie Klahr stated that the 990 has been reviewed with a small revision and is complete.  
Greg Young will file this form. Jen Sikowski made a motion to approve the filing of the  
990. Jessica Dell-Peaks seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye



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#### V. New Business

##### a. National School Lunch Program

Brian DeGonzague shared that the school and region team are exploring another option for providing school lunch for students. The school cafeteria staff has had some transition in the management of the school lunch program. With this information, the school is seeking to hire a new cafeteria manager or provide a vendor for the school lunch program. Brian DeGonzague shared that he would like to open up the process for an RFP to solicit possible vendors for the school lunch program. Julie Klahr stated that the RFP needs to include the provision that the RFP can be withdrawn at the sole discretion of the school. Jen Sikowski made a motion to move forward with the RFP for the management of the school lunch program. Jessica Dell-Peaks seconded. All in favor. Motion Carried.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye

##### b. School Improvement Plan\*

Brian DeGonzague shared the School Improvement Plan with the board that outlines the school goals and strategies to be submitted with Brevard Public Schools. Jen Sikowski made a motion to approve the School Improvement Plan. Jessica Dell-Peaks seconded. All in favor. Motion Carried.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye

##### c. Out of Field Notification\*

Brian DeGonzague shared the Out of Field Notification with the board. Jen Sikowski made a motion to approve the Out of Field Notification. Jessica Dell-Peaks seconded. All in favor. Motion Carried.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye



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#### **d. Charter Renewal Update**

Brian DeGonzague shared he communicated with the charter school office with Brevard Public Schools on the charter renewal. It is anticipated that the renewal contract language or process should be moving forward shortly.

#### **e. Financial Report**

Greg Young shared variances in the financial report and in programs. The FTE line has been updated to reflect the Executive Order. There may be a change in the revenue in the spring. Transportation revenue reflects actual FTE as that was not covered under the Executive Order. Brevard County passed a referendum in which the school will now receive funds each under this referendum of approximately \$200K. The salary line still needs to be made to project the new staff selections for employee benefits.

#### **VI. Imagine West Melbourne School Report**

Brian DeGonzague shared the school Star Progress Monitoring Data with the board. The predicted proficiency for mathematics is 54% and in reading is 55%. The school is working to ensure students are receiving appropriate support to continue the positive academic trends on campus in both reading and mathematics. Reenrollment is happening now and open enrollment will begin the first week of February. Brian is anticipating an additional increase of at least 50 more students in fall 2021. Current FTE is approximately 490 students.

#### **VII. Imagine Region Report**

Jennifer Fornes shared an update related to the legislative priorities for the Consortium that would impact charter schools on alternative authorizers and equity in funding.

#### **VIII. Public Input**

Michael Russell inquired about the Lease Agreement Revision as there has been no movement.

#### **IX. Meeting Adjournment/Next Meeting – February 17, 2021 at 4:30pm**

Michael Russell adjourned the meeting at 5:35pm.