



# Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

---

## Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Meeting Agenda

**Date:** February 17, 2021

**Time:** 4:30 pm

**Location:** Virtual Meeting Via Google Meet - COVID-19

**Virtual Access Information:** Join with Google Meet at

<https://meet.google.com/tjk-pksx-coz?authuser=0> or join by phone (US) +1 732-931-2026 PIN:  
567 220 799#

---

### I. Call to Order

The meeting was called to order at 4:37pm by Melissa Koretsky.

### II. Roll Call

**Board Members:** Michael Russell, Melissa Koretsky Jennifer Sikoski, Jessica Dell-Peaks, Bill McMullen, and Julie Klahr (Board Attorney)

**School, Region, and Other Attendees:** Brian DeGonzague (Principal), Greg Young (Region Finance Director), Jennifer Fornes (Region Director), Diane Beatty (Executive Vice President)

### III. Public Notice

Brian DeGonzague informed the board that the public notice of the February 17, 2021 board meeting and agenda was posted on the school marquee, website, and front office.

### IV. Old Business

#### a. Approval of January 25, 2021 Minutes\*

Michael Russell made a motion to approve the January 25, 2021 minutes.

Jennifer Sikowski seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Melissa Koretsky	Aye

#### b. Charter Renewal Update

Brian DeGonzague shared that not a lot has changed and the charter renewal is on the board agenda with a recommendation for renewal for five years on February 23, 2021.



## Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

---

### c. National School Lunch Program Update

Brian DeGonzague shared that the school team has begun the process of moving forward with the RFP and received the process from the state to ensure we are following the appropriate processes.

### d. Transportation Update

Brian DeGonzague shared the need to purchase an additional two buses for the next school year. In order for proper planning the school will need to increase its routes and there are two buses in need of repair that may be more costly than the purchasing buses from auction. Greg Young shared other options for the school consisting of contracting services with an outside vendor. However, this is cost prohibitive. Leasing is another option which could range into the 100K range. This is cost prohibitive but little to no maintenance cost. The last option, outside of the auction, is there are other companies that sell used buses. As for auctions, between now and the June are the best times to purchase buses that can range from 7-10K per bus. Melissa Koretsky asked Greg Young to continue to research auctions for upcoming bus purchases. Greg Young receives weekly email from auction sites for purchasing buses and will keep the board informed. Brian DeGonzague asked for direction from the board on how to proceed forward. Julie Klahr asked Greg Young to share upcoming revenue and expenses so the board could be informed before making a recommendation. Greg Young shared the potential of revenues for the school and there are also conservative pines in the budget may be used to help purchase the buses. Julie Klahr asked Greg Young if there is revenue available this year to purchase if a bus becomes available. Greg Young shared that an approval to the purchase of buses at this time would increase the contribution to the school. Diane Beatty shared that we could do a cost analysis on purchasing a bus at auction versus leasing a new bus. Melissa Koretsky asked that a plan be provided to the board to make this comparison for a decision to be made. Greg Young shared he will conduct this analysis for the board to make an informed decision. Jen Sikowski made a motion to approve the moving forward with the purchase of up to two buses at auction up to \$24K. Bill McMullen seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Melissa Koretsky	Aye
Bill McMullen	Aye



# Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

## V. New Business

### a. Reenrollment Update

The lottery process has been concluded and 74 families have been invited to enroll for next school year and 40 new students from the lottery are fully enrolled K students. Reenrollment for existing students has been completed and phone calls are being made to families that have not turned in their paperwork. 294 students completed the reenrollment in the initial week. Internal goal is 90%. Reenrollment goal is at 560 students. Jen Sikowski asked for the capacity of the school. Brian DeGonzague shared that the number is around 900 students and there is plenty of space and would like to add students in the primary grades.

### b. Amendment to Sublease\*

Bill McMullen shared the amendment to the sublease agreement and recommends moving forward with cleaning up the language to the sublease amendment. Karl Huber shared this is retroactive lease reduction and escalations and will improve the financial position of the school. Bill McMullen shared the only significant change is that there is no option for the board to purchase the school. Michael Russell made a motion to the amendment to the sublease. Jen Sikowski seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Melissa Koretsky	Aye
Bill McMullen	Aye

### c. Proposal of New Lease Agreement

Karl Huber shared a potential buyer. ESJ has marketed the school and a potential buyer has emerged and believes there may be a potential proposal for a reduced lease cost. Julie Klahr shared the process of tax-exempt bonds. Karl Huber will follow up with the board and any further developments with the potential buyer.

### d. Auditor Contract Extension\*

Greg Young shared the auditor contract extension discussion and considered the extension for one year with King and Walker. The RFP did include this provision to include a 3year contract with a possible two 1 year extensions. Michael Russell made a motion to extend the contract with King and Walker for one additional year. Jen Sikowski seconded. All in favor. Motion carries.



# Milestones Community Schools Inc.

## D/B/A Imagine Schools at West Melbourne

### Governing Board Meeting

---

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Melissa Koretsky	Aye
Bill McMullen	Aye

#### e. Revised Budget\*

Greg Young shared the revised budget with the board noting changes to revenues and expenses. Michael Russell asked about the SRO cost and the sharing of the expenses. Brian DeGonzague shared that the city analysis is roughly 110K annually and that the school is not paying the full amount. The revenue is nowhere near the cost of an SRO. Melissa Koretsky asked about options. Brian DeGonzague shared that he has a need to have West Melbourne SRO on campus to support needs on campus. Julie Klahr shared that we need to look into the reimbursement rates for county schools and charter schools to ensure there is equal cost. Brian DeGonzague shared the option of going with the Brevard County Sheriff's office; however, if West Melbourne PD offers the SRO then the Brevard Sheriff's office is not obligated to contract with the school for SRP services. Bill McMullen made a motion to approve the Revised Budget. Michael Russell seconded. All in favor. Motion carries.

Board Members	Vote
Michael Russell	Aye
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Melissa Koretsky	Aye
Bill McMullen	Aye

#### VI. Imagine West Melbourne School Report

Brian DeGonzague shared that the school is in the process of selecting the Teacher of the Year, Rookie Teacher of the Year, and Employee of the Year. Those selected will be determined by an Imagine sister school, Imagine South Lake. FTE was completed with a county of 487 students.

#### VII. Imagine Region Report

Jennifer Fornes shared an update related to bills moving through the legislature that could impact charter schools. She also shared the hard work the staff is doing academically, operationally and culturally to make great impacts on the students, teachers, and parents.



## Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

---

Diane Beatty shared her thanks to the board members for their work in volunteering for the board and the commitment, dedication, leadership, and guidance for the school.

### **VIII. Public Input**

Michael Russell mentioned to Bill McMullen that we would like to recognize the employees. Brian will need to send a letter to the board requesting such.

### **IX. Meeting Adjournment/Next Meeting – April 28, 2021 at 4:30pm**

Melissa Koretsky adjourned the meeting at 6:16pm.