



**Milestones Community Schools Inc.
D/B/A Imagine Schools at West Melbourne
Governing Board Meeting**

Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne

Meeting Minutes

Date: February 15, 2023

Time: 6:00 pm or at completion of Imagine Schools at West Melbourne Quarterly Investor Call

Location: 3355 Imagine Way, West Melbourne, FL 32904 - Front Office Conference Room & Virtually

Google Meet joining info

Video call link: <https://meet.google.com/eic-esbs-rqn>

Or dial: (US) +1 413-623-4059 PIN: 227 078 498#

More phone numbers: <https://tel.meet/eic-esbs-rqn?pin=7079253941463>

I. Call to Order

Michael Russell

Meeting was called to order at 6:00pm

II. Public Notice

Brian DeGonzague

Notice of the meeting was posted in the front office, on the school's marquee, and on the school calendar.

III. Roll Call

Michael Russell

Board Members	Attendance
Jennifer Sikoski	Present
Bill McMullen	Present
Michael Russell	Present
Jessica Dell-Peaks	Present

***The board does have a quorum.*

IV. Pledge of Allegiance

Michael Russell

V. Public Comment

Michael Russell

VI. Consent Agenda - The Consent Agenda is a technique designed to expedite handling of routine miscellaneous business of the School Board. The School Board in one motion may adopt the entire Consent Agenda. The motion of adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed on the regular agenda for discussion.

A. Meeting Minutes of November 30, 2022 & January 18, 2023

Bill McMullen made a motion to approve the February 15, 2023 consent agenda. Jessica Dell-Peaks seconded. All in favor, motion carried.

Board Members	Vote
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ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. ACCOMMODATIONS: PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE SCHOOL AT (321) 768-6200 AT LEAST AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING. WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE BOARD MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE SCHOOL AT (321) 768-6200.

**MEETING OF THE BOARD OF DIRECTORS OF
MILESTONES COMMUNITY SCHOOL, INC.
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

VII. New Business/Discussion Items

A. Bond Matters

B. Budget Review*

Michael Russell

Greg Young

Mr. Young shared that the major adjustments from the last budget review included a true up of Capital Outlay funding. All bond covenants are exceeding expectations.

Bill McMullen made a motion to approve the revised budget. Jessica Dell-Peaks seconded. All in favor, motion carried.

Board Members	Vote
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

C. Auditor Selection*

Greg Young

Jessica Dell-Peaks made a motion to continue to engage with King & Walker for auditing services, provided the terms are consistent with the prior year's terms. Jennifer Sikoski seconded. All in favor, motion carried.

Board Members	Vote
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

D. School Report

Brian DeGonzague

- 1. Enrollment Report**
- 2. Hiring**
- 3. Conflict of Interest Attestation Signatures**
- 4. Surplus Bus Sale***

**MEETING OF THE BOARD OF DIRECTORS OF
MILESTONES COMMUNITY SCHOOL, INC.
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

Bill McMullen made a motion to approve the sale of surplus buses on hand that are not being utilized. Jessica Dell-Peaks seconded. All in favor, motion carried.

Board Members	Vote
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

E. 990*

Julie Klahr

Jessica Dell-Peaks made a motion to approve filing of the 990 for Milestones Community School. Bill McMullen seconded. All in favor, motion carried.

Board Members	Vote
Jennifer Sikoski	Aye
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

F. Region Report

Region Team

VIII. Board Member Reports/Discussion

Michael Russell

IX. Meeting Adjournment

Michael Russell

Meeting adjourned at 6:36pm.

**MEETING OF THE BOARD OF DIRECTORS OF
MILESTONES COMMUNITY SCHOOL, INC.
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

Milestones Community Schools Inc.

Meeting Minutes

Date: February 15, 2023

Time: 7:00 pm or at completion of the Imagine Schools at West Melbourne Board Meeting

Location: 3355 Imagine Way, West Melbourne, FL 32904 - Front Office Conference Room & Virtually

Google Meet joining info

Video call link: <https://meet.google.com/eic-esbs-rqn>

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I. Call to Order

Michael Russell

Meeting was called to order at 6:38pm

II. Public Notice

Brian DeGonzague

Notice of the meeting was posted in the front office, on the school's marquee, and on the school calendar.

III. Roll Call

Michael Russell

Board Members:

Board Members	Attendance
Bill McMullen	Present
Michael Russell	Absent
Jessica Dell-Peaks	Absent

***The board does have a quorum.*

IV. Public Input

Michael Russell

- V. Consent Agenda** - The Consent Agenda is a technique designed to expedite handling of routine miscellaneous business of the School Board. The School Board in one motion may adopt the entire Consent Agenda. The motion of adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed on the regular agenda for discussion.

A. Meeting Minutes of November 30, 2022

Michael Russell

Bill McMullen made a motion to approve the February 15, 2023 consent agenda. Michael Russell seconded. All in favor, motion carried.

Board Members	Vote
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

**MEETING OF THE BOARD OF DIRECTORS OF
MILESTONES COMMUNITY SCHOOL, INC.
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

- VI. New Business/Discussion Items**
- VII. Board Member Reports/Discussion**
 - A. Board Member Positions***

Michael Russell
Michael Russell
Michael Russell

Bill McMullen made a motion to name Michael Russell Chair, Bill McMullen the Treasurer, and Jessica Dell-Peaks the Vice-Chair. Michael Russell seconded. All in favor, motion carried.

Board Members	Vote
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

- B. Board Member Vacancy***

Michael Russell

Mr. DeGonzague is continuing the search to find a parent representative to fill the current open seat.

Bill McMullen made a motion to have Julie Klahr electronically sign and submit the corporate annual report. Michael Russell seconded. All in favor, motion carried.

Board Members	Vote
Jessica Dell-Peaks	Aye
Bill McMullen	Aye
Michael Russell	Aye

- VIII. Board Attorney Report**

Julie Klahr

Julie Klahr updated the board regarding the property tax exemption issue from 2022. We were provided in writing in 2022 that the board was not required to file for exemption, but was found to have an outstanding balance due. The property tax bill was revised to approximately \$8,000 in fees that were not exemptable. The 2023 property tax exemption has been sent in.

- IX. Meeting Adjournment**

Michael Russell

Meeting adjourned at 6:48pm

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. ACCOMMODATIONS: PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE SCHOOL AT (321) 768-6200 AT LEAST AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING. WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE BOARD MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE SCHOOL AT (321) 768-6200.