



# Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne Governing Board Meeting

Milestones Community Schools Inc. D/B/A Imagine Schools at West Melbourne

**Meeting Minutes**

Date: May 23, 2024

Time: 6:00 pm

Location: 3355 Imagine Way, West Melbourne, FL 32904 - Conference Room & Virtually

**Google Meet joining info**

**Video call link:** <https://meet.google.com/raj-ydai-xcm>

**Or dial: (US) +1 567-331-0252 PIN: 912 416 652#**

**I. Call to Order**

**Michael Russell**

Meeting was called to order at 6:02pm

**II. Public Notice**

**Brian DeGonzague**

The meeting was made public on our marquee, in the front office, and in our newsletter.

**III. Roll Call**

**Michael Russell**

Board Members	Attendance
Melody McElroy	Present
Bill McMullen	Absent
Michael Russell	Present
Jessica Dell-Peaks	Present
Kim Rodgers	Present

The board has a quorum for the meeting.

**IV. Pledge of Allegiance**

**Michael Russell**

**V. Staff/Student Recognition**

**Brian DeGonzague**

**VI. Public Comment**

**Michael Russell**

**VII. Consent Agenda** - The Consent Agenda is a technique designed to expedite handling of routine miscellaneous business of the School Board. The School Board in one motion may adopt the entire Consent Agenda. The motion of adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed on the regular agenda for discussion.

**A. Meeting Minutes of April 17, 2024\***

Jessica Dell-Peaks made a motion to approve the consent agenda of May 23, 2024. Kim Rodgers seconded. All in favor, motion carried 4-0.

Board Members	Vote
Melody McElroy	Aye
Michael Russell	Aye
Jessica Dell-Peaks	Aye
Kim Rodgers	Aye

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. ACCOMMODATIONS: PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE SCHOOL AT (321) 768-6200 AT LEAST AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING. WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE BOARD MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE SCHOOL AT (321) 768-6200.

**MEETING OF THE BOARD OF DIRECTORS OF  
MILESTONES COMMUNITY SCHOOL, INC.  
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

---

**VIII. New Business/Discussion Items**

**A. Budget Report\***

**Greg Young**

Mr. Young shared the April 2024 budgeted versus actual report with the board. Variances were minimal in nature.

Jessica Dell-Peaks made a motion to approve the amended budget of May 23, 2024. Kim Rodgers seconded. All in favor, motion carried 4-0.

Board Members	Vote
Melody McElroy	Aye
Michael Russell	Aye
Jessica Dell-Peaks	Aye
Kim Rodgers	Aye

**B. Roof RFP and Vendor Selection\***

**Brian DeGonzague**

Kim Rodgers made a motion to award the roofing project to JMAK Roofing. Jessica Dell-Peaks seconded. All in favor, motion carried 4-0.

Board Members	Vote
Melody McElroy	Aye
Michael Russell	Aye
Jessica Dell-Peaks	Aye
Kim Rodgers	Aye

**C. NSLP RFP\***

**Brian DeGonzague**

Mr. DeGonzague shared with the board the desire to develop a request for proposal to operate the food service program on behalf of the school due to decreasing direct certification percentage.

Kim Rodgers made a motion to approve the development and posting of an RFP for a third party to provide food services for Imagine Schools at West Melbourne. Jessica Dell-Peaks seconded. All in favor, motion carried 4-0.

Board Members	Vote
Melody McElroy	Aye
Michael Russell	Aye
Jessica Dell-Peaks	Aye
Kim Rodgers	Aye

**D. Bond Matters**

**Michael Russell**

**E. School Report**

**Brian DeGonzague**

**1. Enrollment & Re-Enrollment Report**

Mr. DeGonzague shared with the board that current enrollment for 23-24 is at 583 and that the current enrollment for 2425 is at 697.

**MEETING OF THE BOARD OF DIRECTORS OF  
MILESTONES COMMUNITY SCHOOL, INC.  
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

---

**2. Wall Addition\***

Mr. DeGonzague shared with the board the need for a wall addition to the campus due to increasing enrollment.

Melody McElroy made a motion to approve the wall addition project, not to exceed \$10,000.


Kim Rodgers seconded. All in favor, motion carried 4-0.

Board Members	Vote
Melody McElroy	Aye
Michael Russell	Aye
Jessica Dell-Peaks	Aye
Kim Rodgers	Aye

**3. Academic Data Update**

**F. Region Report**

- IX. Board Member Reports/Discussion**
- X. Meeting Adjournment at 7:14pm**



**Region Team  
Michael Russell  
Michael Russell**

**MEETING OF THE BOARD OF DIRECTORS OF  
MILESTONES COMMUNITY SCHOOL, INC.  
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

---

Milestones Community Schools Inc.

**Meeting Minutes**

Date: May 23, 2024

Time: 7:00 pm or at completion of the Imagine Schools at West Melbourne Board Meeting

Location: 3355 Imagine Way, West Melbourne, FL 32904 - Conference Room & Virtually

**Google Meet joining info**

Video call link: <https://meet.google.com/qdj-ziaz-swu>

Or dial: (US) +1 402-656-1586 PIN: 720 658 546#

---

**I. Call to Order at 7:15pm**

**Michael Russell**

**II. Public Notice**

**Brian DeGonzague**

The meeting was made public on our marquee, in the front office, and in our newsletter.

**III. Roll Call**

**Michael Russell**

**Board Members:**

Board Members	Attendance
Bill McMullen	Absent
Michael Russell	Present
Jessica Dell-Peaks	Present

The board has a quorum for the meeting.

**School, Region, and Other Attendees:** Brian DeGonzague, Greg Young, Lisa O’Grady, Julie Klahr.

**IV. Public Input**

**Michael Russell**

**V. Consent Agenda** - The Consent Agenda is a technique designed to expedite handling of routine miscellaneous business of the School Board. The School Board in one motion may adopt the entire Consent Agenda. The motion of adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed on the regular agenda for discussion.

**A. Meeting Minutes of April 17, 2024\***

**Michael Russell**

Jessica Dell-Peaks made a motion to approve the consent agenda of May 23, 2024. Michael Russell seconded. All in favor, motion carried 2-0.

Board Members	Vote
Michael Russell	Aye
Jessica Dell-Peaks	Aye

**VI. New Business/Discussion Items**

**Michael Russell**

**VII. Appointment of Parent Liaison\***

**Michael Russell**

**MEETING OF THE BOARD OF DIRECTORS OF  
MILESTONES COMMUNITY SCHOOL, INC.  
D/B/A IMAGINE SCHOOLS AT WEST MELBOURNE**

---

Jessica Dell-Peaks made a motion to approve the appointment of Jessica Dell-Peaks as the parent liaison for the 2024-2025 school year. Michael Russell seconded. All in favor, motion carried 2-0.

Board Members	Vote
Michael Russell	Aye
Jessica Dell-Peaks	Aye

- VIII. Board Member Reports/Discussion**
- IX. Board Attorney Report**
- X. Meeting Adjournment at 7:20pm**

**Michael Russell**  
**Julie Klahr**  
**Michael Russell**

---

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD INCLUDES TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. ACCOMMODATIONS: PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE SHOULD CONTACT THE SCHOOL AT (321) 768-6200 AT LEAST AT LEAST THREE WORKING DAYS PRIOR TO ANY MEETING. WE THANK YOU FOR YOUR INTEREST IN ATTENDING THE BOARD MEETING AND HOPE YOU WILL JOIN US AGAIN. IF YOU HAVE QUESTIONS OR DESIRE FURTHER EXPLANATIONS, PLEASE CONTACT THE SCHOOL AT (321) 768-6200.

DRY